

# Detailed ToR alongwith Application Form placed below

 <small>Towards a disaster free India.....</small>	<b>NATIONAL INSTITUTE OF DISASTER MANAGEMENT</b> <b>(Ministry of Home Affairs, Govt. of India)</b>
<b>VACANCY ANNOUNCEMENT</b>	
<p>Applications are invited for appointment to the vacant post on deputation (including short term contract) in National Institute of Disaster Management (NIDM):</p> <p><b>1) Joint Director: (Pay Scale Rs. 37400-67000 + Grade Pay Rs.8700)</b> <b>Number of Post: 1</b> <b>Age: Not exceeding 56 years as on 1.07.2015</b> <b>Period of deputation shall ordinarily be for three years extendable upto five years. However, the period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the Central Government shall not exceed five years.</b></p> <p>The detailed Terms of Reference (Job description) for the above position and prescribed format of application are available at <a href="http://www.nidm.gov.in">www.nidm.gov.in</a></p> <p>Interested candidates may send their application with superscription "Application for the post of <b>Joint Director in NIDM</b>" in the prescribed format. Application should be addressed to <b>Executive Director, National Institute of Disaster Management , Ministry of Home Affairs, Indian Institute of Public Administration Campus, 5-B, I.P. Estate, Ring Road, New Delhi – 110002</b> so as to reach him <b>within 45 days from the date of publication</b> of this advertisement. For States of North Eastern region and other specified areas viz. Ladakh district, (Jammu &amp; Kashmir), Andaman &amp; Nicobar Islands, Lakshadweep etc, the period for submission of application <b>will be 60 days from the date of publication.</b></p> <p style="text-align: right;"><b>Executive Director</b> <b>NIDM</b></p>	

**National Institute of Disaster Management  
(Ministry of Home Affairs)**

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**Name of Post:-** Joint Director

**Pay Scale Rs:-** 37400-67000 + Grade Pay Rs.8700

**Number of Post:-** 1

**Age:** Not exceeding 56 years as on 1.07.2015

**Eligibility Criteria:- By deputation:**

From amongst officers of the Central Government or the State Governments or Union Territories or Statutory or Autonomous bodies or Universities or Institutes fully funded by the Central Government or State Government -

- (a) (i) holding analogous post on regular basis in pay band -4, (Rs.37400-67000 plus Grade Pay Rs.8700) in the parent cadre; or
- (ii) five year regular service in Pay Band-3 with Grade Pay Rs.7600, or
- (iii) ten year regular service in Pay Band-3 with Grade Pay Rs.6600, and
- (b) Possessing the following essential educational qualifications and experience except in the case of candidates from All India Services.

**Essential:**

- (i) Master's Degree in any subject and
- (ii) Five year's experience in Grade Pay of Rs.7600 in PB-3, or five years administrative experience in an analogues post or minimum ten years of administrative experience in the Grade Pay of Rs.6600 in PB-3 (Rs.15600-39100) or

**Desirable :**

Experience of not less than five years in the field of Disaster Management related training/administration.

**Note 1:** Period of deputation shall ordinarily be for three years extendable upto five years. However, the period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organisation or department of the Central Government shall not exceed five years.

**Note 2:** The maximum age-limit for appointment by deputation shall be 56 years.

**Note3:** The crucial date for deciding the age limit shall be 1<sup>st</sup> July of the year of advertisement.

## Application for appointment as Joint Director in the National Institute of Disaster Management

- 1) Name:
- 2) Father' Name:
- 3) Date of Birth & Age as on 1.7.2015:
- 4) Domicile:
- 5) Nationality:
- 6) Marital Status:
- 7) Mailing Address (with Tel./Mob.No. and email address)
- 8) Permanent Address:
- 9) Educational Qualification:

Photo  
(Passport  
size)

S.No.	Course	Subject	University/Institute	Year of Passing	Division/Class
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- 10) Name of the Service and Date of initial appointment to the service
- 11) Present assignment and responsibility
- 12) Previous assignment and responsibility
- 13) Experience in Disaster management
- 14) Research & Publications, if any:
- 15) other achievements relevant for the assignment
- 16) Reference of two persons:
- 17: A brief statement of vision of the NIDM (not exceeding 500 words)

(Signature)

Date: \_\_\_\_\_

Mobile No.: \_\_\_\_\_

Email address: \_\_\_\_\_