



**NATIONAL INSTITUTE OF DISASTER MANAGEMENT**  
**(Ministry of Home Affairs, Govt. of India)**

## **EOI for engaging Young Professionals at NIDM**

National Institute of Disaster Management (NIDM) intends to engage the services of Young Professionals purely on Contractual basis initially for a period of one year.

Interested candidates may refer to NIDM's website **[www.nidm.gov.in](http://www.nidm.gov.in)** for detailed advertisement and application form.

The last date of receipt of applications is **15 days** from the date of publication of this advertisement in the newspaper.

**Executive Director**  
**NIDM**

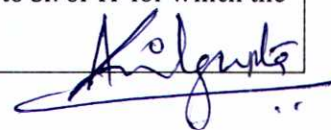
**Detailed Advertisement & ToR is placed below.**

**NIDM/2018/YP-NIDM/2018**  
**National Institute of Disaster Management**  
**New Delhi - 110001**

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**CALL FOR EXPRESSION OF INTEREST (EOI) FOR YOUNG PROFESSIONALS**

National Institute of Disaster Management (NIDM), is a premier institute of Government of India, for capacity building – training, education, research, policy planning, documentation, publication and awareness, on all aspects of disaster risk management, and works through its 21 specialized centres under its 6 academic divisions. NIDM is looking to engage the services of Young Professionals on contract basis, initially for a period of one year. Details of the services of each YP, terms & conditions as well as period of engagement, eligibility, experience, etc. are as under:

1	Name of Services	Young Professional (YP)
2	Number of Services	22 (Please refer to the TOR at Annexure 1)
3	Method of engagement	Contract Based through Open Market
4	Age Limit	Candidates should be below 35 years of age as on 31 October 2018.
5	Period of Contract	One year (renewable, based on requirements, performance of the YP, and willingness of the parties). In case a YP leaves before completion of one year, he/she will not get any work certificate.
6	Remuneration (per month)	Consolidated amount of Rs. 35,000 plus Rs. 3,500 Transport Allowance, per month and all taxes. Travel and tour DA entitlements, and other terms would be as specified for the YPs at NIDM as per GFR 2017.
7	Education qualification	(i) <u>Essential</u> : Master's Degree in relevant subject or Graduate Degree with atleast 2 years relevant experience as per enclosed TOR. (ii) <u>Desirable</u> : Higher or additional qualifications, research / consultancy experience, publications and professional experience in the relevant field as prescribed in the TOR.
8	Job description	Young Professionals (YPs) will be required to provide high quality inputs to the work in the professional aspects of disaster risk management indicated in the TOR. Applications would indicate specific serial number of YP for which their services are proposed to be considered.
9	Application / EOI	Interested individuals fulfilling the requisite criteria may submit application in the prescribed format ( <b>ONLINE</b> ) indicating clearly the name of the Division/Centre with respect to Sl. of YP for which the EOI is submitted.





### Terms of Reference for the work to be done by the YP at NIDM

Sl. Young Professional (YP)	(i) Precise statement of objectives (Discipline of the domain/field of DRM where engagement of YP is required should be indicated: Including background subject)	(ii) Outline of the tasks to be carried out (Details of the work required to be carried out specific tasks / activities to be assigned to YP should be indicated)	(iii) Schedule for completion of tasks (This should be designed in such a manner that both the time frame for the functions as well as deliverables are clearly identified and are amenable to periodic monitoring over the duration of the assignment)	(iv) The support or inputs to be provided the YP (Officer who will provide guidance to the YP and to whom reporting is to be done should be specified here)	(v) The final outputs that will be required of the YP at the end of the period.
YP/01	Financial DRR / Insurance / Banking in DRR (Economics / Political Sc / Pub. Admin/ Disaster Management, or allied subjects)	Assistance in training, documentation, research, publications, developing support materials, professional and coordination assistance including field work, if required, in respective area of DRR.	As per the academic calendar of the institute, mandates of the respective Division / centre where reporting, and as per schedules decided by the competent authority, from time to time.	HOD, Governance & Inclusive DRR Division	Training designs, training material and courses delivered, documentation, publications, research reports as per the academic action plan/calendar and as approved by the competent authority.
YP/02	Post Disaster Needs Assessment Tools (Economics /Management/ Geography/ Environment/ Disaster Management, or allied subjects)	Assistance in training, documentation, research, publications, developing support materials, professional and coordination assistance including field work, if required, in respective area of DRR.	As per the academic calendar of the institute, mandates of the respective Division / centre where reporting, and as per schedules decided by the competent authority, from time to time.	HOD, Response & Recovery Division	Training designs, training material and courses delivered, documentation, publications, research reports as per the academic action plan/calendar and as approved by the competent authority.
YP/03	Disaster Safe Housing / Retrofitting (Engineering / Planning/ Disaster Mitigation,	Assistance in training, documentation, research, publications, developing	As per the academic calendar of the institute, mandates of the respective	HOD, Resilient Infrastructure Division	Training designs, training material and courses delivered, documentation,





	or allied subjects)	support materials, professional and coordination assistance including field work, if required, in respective area of DRR.	Division / centre where reporting, and as per schedules decided by the competent authority, from time to time.		publications, research reports as per the academic action plan/calendar and as approved by the competent authority.
YP/04	Post-disaster reconstruction (Engineering/ Planning/ Disaster Mitigation/ Management, or allied subjects)	Assistance in training, documentation, research, publications, developing support materials, professional and coordination assistance including field work, if required, in respective area of DRR.	As per the academic calendar of the institute, mandates of the respective Division / centre where reporting, and as per schedules decided by the competent authority, from time to time.	HOD, Resilient Infrastructure Division	Training designs, training material and courses delivered, documentation, publications, research reports as per the academic action plan/calendar and as approved by the competent authority.
YP/05	Early warning Communication / Coastal issues / Last mile connectivity (Engineering / Mass Communication / Telecom / Disaster Management, or allied subjects)	Assistance in training, documentation, research, publications, developing support materials, professional and coordination assistance including field work, if required, in respective area of DRR.	As per the academic calendar of the institute, mandates of the respective Division / centre where reporting, and as per schedules decided by the competent authority, from time to time.	HOD, Geo-meteorological Risk Management Div./ Centre for Early Warning Communication / Coastal DRR	Training designs, training material and courses delivered, documentation, publications, research reports as per the academic action plan/calendar and as approved by the competent authority.
YP/06	Safe Hill Area development / Geology (Geology/ Mining / Disaster Management / Engineering, or allied subjects)	Assistance in training, documentation, research, publications, developing support materials, professional and coordination assistance including field work, if required, in respective area of DRR.	As per the academic calendar of the institute, mandates of the respective Division / centre where reporting, and as per schedules decided by the competent authority, from time to time.	HOD, Geo-meteorological Risk Management Div. / Centre for Hill Area DRR	Training designs, training material and courses delivered, documentation, publications, research reports as per the academic action plan/calendar and as approved by the competent authority.
YP/07	Cyber security/ Risk management (Engineering / Computer Application, Law, Economics, Pub.	Assistance in training, documentation, research, publications, developing support materials,	As per the academic calendar of the institute, mandates of the respective Division / centre where	HOD, CBRN & Cyber Risk Management Div.	Training designs, training material and courses delivered, documentation, publications, research





	Administration/Disaster Management/Planning, or allied subjects)	professional and coordination assistance including field work, if required, in respective area of DRR.	reporting, and as per schedules decided by the competent authority, from time to time.		reports as per the academic action plan/calendar and as approved by the competent authority.
YP/08	Chemical-nuclear-biological-radiological disasters (Engineering / Toxicology/ Chemistry/ Medical/ Disaster Management/Planning, or allied subjects)	Assistance in training, documentation, research, publications, developing support materials, professional and coordination assistance including field work, if required, in respective area of DRR.	As per the academic calendar of the institute, mandates of the respective Division / centre where reporting, and as per schedules decided by the competent authority, from time to time.	HOD, CBRN & Cyber Risk Management Div.	Training designs, training material and courses delivered, documentation, publications, research reports as per the academic action plan/calendar and as approved by the competent authority.
YP/09	Natural Resource / Environment Management / Policy Tools (Environment / NRM / Engineering / Planning /Management/ Disaster Management, or allied subjects)	Assistance in training, documentation, research, publications, developing support materials, professional and coordination assistance including field work, if required, in respective area of DRR.	As per the academic calendar of the institute, mandates of the respective Division / centre where reporting, and as per schedules decided by the competent authority, from time to time.	HOD, Environment & Climatic DRM Division	Training designs, training material and courses delivered, documentation, publications, research reports as per the academic action plan/calendar and as approved by the competent authority.
YP/10	Climate mitigation / adaptation studies/ GIS-RS for DRR (Climate Sc / Policy /Geography/ Environment / GIS/ Planning/ Disaster Management, or allied subjects)	Assistance in training, documentation, research, publications, developing support materials, professional and coordination assistance including field work, if required, in respective area of DRR.	As per the academic calendar of the institute, mandates of the respective Division / centre where reporting, and as per schedules decided by the competent authority, from time to time.	HOD, Environment & Climatic DRM Division	Training designs, training material and courses delivered, documentation, publications, research reports as per the academic action plan/calendar and as approved by the competent authority.
YP/11	Ancient History / Archaeology/Architecture/ Engineering/Tourism/Disaster Management/ or Allied subjects	Assistance in training, documentation, research, publications, developing support materials, professional and coordination	As per the academic calendar of the institute, mandates of the respective Division / centre where reporting, and as per	Coordinator, Centre for Cultural Heritage	Training designs, training material and courses delivered, documentation, publications, research reports as per the academic



		assistance including field work, if required, in respective area of DRR.	schedules decided by the competent authority, from time to time.		action plan/calendar and as approved by the competent authority.
YP/12	Social work /Sociology/Development studies/ Disaster Management / Political Science or Allied subjects	Assistance in training, documentation, research, publications, developing support materials, professional and coordination assistance including field work, if required, in respective area of DRR.	As per the academic calendar of the institute, mandates of the respective Division / centre where reporting, and as per schedules decided by the competent authority, from time to time.	Coordinator, Centre for Community based DRR	Training designs, training material and courses delivered, documentation, publications, research reports as per the academic action plan/calendar and as approved by the competent authority.
YP/13	Gender/Children/Age: Social Issues in DRR (Sociology /Social Work/ Humanities/ Anthropology/ Disaster Management, or allied subjects)	Assistance in training, documentation, research, publications, developing support materials, professional and coordination assistance including field work, if required, in respective area of DRR.	As per the academic calendar of the institute, mandates of the respective Division / centre where reporting, and as per schedules decided by the competent authority, from time to time.	Coordinator, Centre for Gender Issues and Special Needs	Training designs, training material and courses delivered, documentation, publications, research reports as per the academic action plan/calendar and as approved by the competent authority.
YP/14	Psychosocial issues in DRR / Trauma Care (Psychology/ Medical / Health / Nursing/ Disaster Management, or allied subjects)	Assistance in training, documentation, research, publications, developing support materials, professional and coordination assistance including field work, if required, in respective area of DRR.	As per the academic calendar of the institute, mandates of the respective Division / centre where reporting, and as per schedules decided by the competent authority, from time to time.	Coordinator, Centre for Psychosocial Issues & Trauma Care	Training designs, training material and courses delivered, documentation, publications, research reports as per the academic action plan/calendar and as approved by the competent authority.
YP/15	Mass congregation / Transport DRR/ Relief & Recovery (Public Administration / Law / Engineering/ Disaster Management/Management,	Assistance in training, documentation, research, publications, developing support materials, professional and coordination assistance including field	As per the academic calendar of the institute, mandates of the respective Division / centre where reporting, and as per schedules decided by the	Coordinator, Centre for Mass Congregation and Transport DRR/ Centre for Response Relief	Training designs, training material and courses delivered, documentation, publications, research reports as per the academic action plan/calendar and as





	or allied subjects)	work, if required, in respective area of DRR.	competent authority, from time to time.	& Recovery	approved by the competent authority.
YP/16	Forestry / wildlife and Biodiversity / Ecology DRR (Forest sc/wildlife/ NRM / Ecology/ Disaster Management, or allied subjects)	Assistance in training, documentation, research, publications, developing support materials, professional and coordination assistance including field work, if required, in respective area of DRR.	As per the academic calendar of the institute, mandates of the respective Division / centre where reporting, and as per schedules decided by the competent authority, from time to time.	Coordinator, Centre for Biodiversity and Forest DRR	Training designs, training material and courses delivered, documentation, publications, research reports as per the academic action plan/calendar and as approved by the competent authority.
YP/17	Water & Land DRR / Natural Resources / Environment (Soil & Water / NRM / Environment/ Health / Disaster Management / Ecology, or allied subjects)	Assistance in training, documentation, research, publications, developing support materials, professional and coordination assistance including field work, if required, in respective area of DRR.	As per the academic calendar of the institute, mandates of the respective Division / centre where reporting, and as per schedules decided by the competent authority, from time to time.	Coordinator, Water & Land DRR / Climatic & Environment DRR	Training designs, training material and courses delivered, documentation, publications, research reports as per the academic action plan/calendar and as approved by the competent authority.
YP/18	Critical Infrastructure Safety DRR (Engineering / Geology / Planning / Disaster Management, or allied subjects)	Assistance in training, documentation, research, publications, developing support materials, professional and coordination assistance including field work, if required, in respective area of DRR.	As per the academic calendar of the institute, mandates of the respective Division / centre where reporting, and as per schedules decided by the competent authority, from time to time.	Coordinator, Critical Infrastructure DRR	Training designs, training material and courses delivered, documentation, publications, research reports as per the academic action plan/calendar and as approved by the competent authority.
YP/19	Publication and Editing (Media & Communication / Journalism, English, Disaster Management, or allied subjects, with experience)	Assistance in Publications, IEC material development, editorial support, networking and coordination, language editing, database	As per the annual activity calendar, mandates of the respective centres to cater to the overall objectives and mandates of the Institute, the YPs under the pool would be deployed to	Specialized services to the cross cutting functional coordination cells, i.e. Publication,	The YP would assist in terms of professional services/ support to the work of respective functional coordination cell, as per the annual activity calendar, mandates of the
YP/20	Documentation (Public Administration or allied	development / management and organization – collation			



	disciplines - related administrative assistance experience)	and retrieval, programme web portals operation and maintenance, support to web based courses, planning and development of institutional strengthening/programmes and projects, related logistics and big data handling, or allied functions, to provide specialized services to the cross cutting functional coordination cells, i.e. Publication, Consultancy, Museum, IEC, Cooperation, Training & Conferences.	assist specific cell in respective professional functions.	Consultancy, Museum, IEC, Cooperation, Training & Conferences, as per specific assignments / work charter of the cells.	respective centres to cater to the overall objectives and mandates of the Institute, under the overall authority of the competent authority, i.e. ED NIDM.
YP/21	System Analysis / Computer Application/ Mobile Applications (with relevant experience of organizational data/web management)				
YP/22	Organizational development / Law/HR/ Management/ Logistics and project management – related administrative assistance experience)				

