



सत्यमेव जयते

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Resilient India - Disaster Free India

National Institute of Disaster Management
Ministry of Home Affairs, Government of India

DISTRICT
PLANNING
RISK ASSESSMENT
RESOURCE MAPPING
MITIGATION
PREPAREDNESS
RESPONSE
RECOVERY

National Training Programme on

“Formulation of District Disaster Management Plan”



Date:
12–16 October 2026



Duration:
5 Days



Venue:
National Institute of Disaster Management (NIDM),
Rohini Campus, Delhi



TARGET GROUP

Officials of Revenue & Disaster Management Departments, academicians, DM Faculties and other line departments / stakeholders engaged in district-level DM planning



NOMINATIONS

Nominations will be accepted only when forwarded through proper channel by the concerned organization.

NOMINATION FORM

Scan QR Code to access the nomination form.



Confirmation will be sent via email after receipt of the nomination letter.



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Concept Note

National Training Programme on "Formulation of District Disaster Management Plan"

(12 – 16 October 2026)

Venue: National Institute of Disaster Management (NIDM), Rohini Campus, Delhi

1. Background

India is among the most disaster-prone countries in the world, with a wide range of hydro-meteorological, geological and man-made hazards affecting its districts every year. Recognising that disaster risk materialises most acutely at the local level, the Disaster Management Act, 2005 places the district at the centre of the country's institutional architecture for disaster management, with the District Disaster Management Authority (DDMA) designated as the district planning, coordinating and implementing body responsible for taking all measures necessary for disaster management within its jurisdiction.

The District Disaster Management Plan (DDMP) is the principal instrument through which this responsibility is discharged. It translates national and state-level policy into district-specific, actionable arrangements covering hazard and vulnerability assessment, prevention and mitigation measures, capacity building, and preparedness and response mechanisms, while clearly allocating roles and responsibilities among the various departments of the Government functioning at the district level and among local authorities.

Field experience, however, continues to show that District Plans are often prepared in a routine, template-driven manner, are not adequately informed by hazard, vulnerability and capacity assessments specific to the district, and are not always the product of genuine consultation among revenue, DM and line departments. The consequent gaps in ownership, technical rigour and inter-departmental coordination need to be addressed through structured, hands-on capacity building of the district-level functionaries who are actually entrusted with formulating and updating these plans.

2. Statutory Mandate

Section 30 of the Disaster Management Act, 2005 designates the DDMA as the district planning, coordinating and implementing body for disaster management, mandating it, among other functions, to prepare the district disaster management plan, coordinate its implementation with the plans of other departments and stakeholders, ensure that vulnerable areas are identified with prevention and mitigation measures in place, and see that national and state guidelines are followed by all departments and local authorities at the district level.

Section 31 of the Act requires that there be a disaster management plan for every district, to be prepared by the District Authority in consultation with local authorities and in consonance with the National Plan and the State Plan, and approved by the State Authority. The Section further requires that the District Plan be periodically reviewed and updated, that copies be made available to all Government departments in the district, and that its implementation be reviewed from time to time, with instructions issued to concerned departments as necessary.

Section 32 of the Act correspondingly obliges every department of the Government at the district level to prepare its own disaster management plan — covering prevention and mitigation measures, capacity building and preparedness, and response procedures — in coordination with the District Plan, and to submit it to the District Authority. It is this statutory web of shared, cross-departmental responsibility that makes multi-departmental training in DDMP formulation both a legal necessity and a practical imperative.

This training programme has accordingly been designed by NIDM — the apex national training and capacity-building institution under the Ministry of Home Affairs for disaster management — in furtherance of its statutory mandate for human resource development, training and capacity building for disaster management under the Disaster Management Act, 2005, and in line with national guidance issued by the NDMA on the preparation of District Disaster Management Plans.

3. Aim

To strengthen the technical and institutional capacity of district-level officials to formulate, review and update comprehensive District Disaster Management Plans in accordance with the Disaster Management Act, 2005 and relevant national and state guidelines.

4. Objectives

- To familiarise participants with the statutory and institutional framework governing district-level disaster management planning.
- To build participants' competence in conducting hazard, vulnerability, capacity and risk assessments as the technical basis for a District Plan.
- To orient participants to the standard structure, content and format of a District Disaster Management Plan, including prevention, mitigation, preparedness, response and recovery components.
- To strengthen participants' understanding of inter-departmental coordination mechanisms, resource mapping and Standard Operating Procedures required for effective plan implementation.
- To sensitise participants to processes for periodic review, updation and mock-testing of the District Plan, and to institutionalise a culture of preparedness at the district level.

5. Target Audience

- SDMAs, Revenue Department / District Disaster Management Authority officials directly responsible for coordinating and formulating the District Disaster Management Plan.
- Officials of other line departments at the district level associated with the preparation and implementation of the District Plan (e.g., Health, PWD/Public Works, Agriculture, Irrigation/Water Resources, Urban Local Bodies, Fire Services, Police, Forest & Environment, Rural Development/Panchayati Raj, and allied departments).
- Faculty members and academic experts from universities, higher education institutions, and research centers engaged in disaster management, climate change, engineering, environmental studies, or related disciplines.

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6. Methodology

The programme will adopt a participatory, activity-based training methodology comprising expert lectures, case studies, group exercises on plan formulation and facilitated discussions, supplemented by practical sessions on hazard/vulnerability mapping and review of sample District Plans.

7. Duration and Venue

The five-day training programme will be held from 12 to 16 October 2026 at the National Institute of Disaster Management (NIDM), Rohini Campus, Delhi.

8. Lodging and Boarding

- Lodging and boarding for candidates will be arranged at the NIDM Hostel, Delhi, on a first-come-first-served basis.

9. Organizing Team

Patron	Shri Madhup Vyas, IAS, Executive Director, NIDM
Head of Division	Dr. Amir Ali Khan, Professor, NIDM
Course Coordinator	Dr. Garima Aggarwal, Senior Consultant, RID, NIDM (garima.nidm@nic.in)
Technical Support	Sh. Shreyash Dwivedi, Consultant, RID, NIDM (shreyash.nidm@nic.in, Mob. 8368875235)

Training Schedule
 National Training Programme on
"Formulation of District Disaster Management Plan"
 (12 – 16 October 2026)
 Venue: National Institute of Disaster Management (NIDM), Rohini Campus, Delhi

DAY 1 | 12 October 2026

Introduction to DDMP

Time	Topic	Method	Expert / Resource Person
09:15 – 09:45	Registration	—	NIDM
09:45 – 10:30	Session 1: Introduction & Icebreaking Session	Discussion, Pre-training assessment and group formation	Dr. Garima Aggarwal, NIDM
10:30 – 11:15	Inaugural Session	Address	Chaired by ED, NIDM
11:15 – 11:30 TEA BREAK			
11:30 – 13:00	Session 2: Basics of Disaster Management: DM Cycle and Vulnerability Profile of India	Power Point, Discussion	Dr. Garima Aggarwal, NIDM and Sh. Shreyash Dwivedi
13:00 – 14:00 LUNCH BREAK			
14:00 – 15:15	Session 3: District Disaster Management Plan: NDMA Model Framework	Open Session	Prof. Amir Ali Khan, NIDM
15:15 – 15:30 TEA BREAK			
15:30 – 16:45	Session 4: Hazard, Vulnerability, Capacity and Risk Assessment (HVCRA): Concepts, Tools and Techniques	Power Point, Discussion	Dr. Sushma Guelria, NIDM
16:45 – 17:30	Session 5: Find out hazards, vulnerabilities, capacities and risks of a selected district and showcase on a chart paper using qualitative techniques of risk HVCRA	Group Activity	Dr. Garima Aggarwal & Team

DAY 2 | 13 October 2026

International Day for Disaster Risk Reduction

Time	Topic	Method	Expert / Resource Person
09:30 – 10:00	Recapitulation of Day 1	Discussion	Participants & Facilitator
10:00 – 11:15	International Day for Disaster Risk Reduction Opening	Celebration	NIDM & NDMA
11:15 – 11:30 TEA BREAK			

Time	Topic	Method	Expert / Resource Person
11:30 – 13:00	Session 6: Mainstreaming DRR in Volunteer Organizations	Panel Discussion	Chair:- NDMA (TBC) Co-chair:- DG, NCC (TBC) Panelists: - Shri Ramesh Verma, IAS, Director, NSS Division (TBC) - Shri Nitesh Kumar Mishra Director General, NYKS (TBC) - Dr. K. K. Khandelwal, IAS (retd.), Chief National Commissioner, BS&G (TBC)
13:00 – 14:00 LUNCH BREAK			
14:00 – 15:30	Session 7: Community Focused Programmes: Good Practices	Panel Discussion	Chair:- Shri Rajendra Ratnoo, IAS (retd.) Co-chair:- (TBC) Panellist:- - UNICEF / Doctors Without Borders / HI (TBC) - Bihar (TBC) - Traditional Knowledge System (TBC) - Sikkim (TBC)
15:30 – 17:00	Closing of IDDR Day		ED, NIDM
16:30 – 17:00 TEA BREAK			

DAY 3 | 14 October 2026

Institutional Mechanism & Prevention and Mitigation Measures

Time	Topic	Method	Expert / Resource Person
09:30 – 10:00	Recapitulation of Day 1	Discussion	Participants & Facilitator
10:00 – 11:15	Session 9: Institutional Framework: DM Act 2005 & 2025 (Amendment)	Power Point, Discussion	Dr. Garima Aggarwal, NIDM
11:15 – 11:30 TEA BREAK			
11:30 – 13:00	Session 10: Prevention and Mitigation Measures: Focus on Earthquakes & other disasters	Power Point, Demonstration	Prof. Amir Ali Khan/ Dr. Hari Kumar
13:00 – 14:00 LUNCH BREAK			
14:00 – 15:15	Session 11: Heat Wave Action Plan	Power Point, Demonstration	SEEDS/NRDC
15:15 – 15:30 TEA BREAK			
15:45 – 17:00	Session 12: Urban Flooding Risk Mitigation Plan	Presentation and Group Activity	Dr. Garima Aggarwal, NIDM

DAY 4 | 15 October 2026

Preparedness and Response Planning

Time	Topic	Method	Expert / Resource Person
09:30 – 10:00	Recapitulation of Day 3	Discussion	Participants & Facilitator
10:00 – 11:15	Session 14: Early Warning Systems and communication network for effective DM	Power Point, Discussion	Dr. Pankaj Kumar, NIDM
11:15 – 11:30 TEA BREAK			
11:30 – 13:00	Session 15: Community Preparedness and Inclusive Planning in Disaster Management	Power Point, Discussion	Dr. Tanushree Verma, DRR Expert
13:00 – 14:00 LUNCH BREAK			
14:00 – 15:15	Session 16 Incident Response System (IRS), Emergency Operations Centre and Emergency Support Functions for Disaster Response	PPT, discussions	Sh. Shekher Chaturvedi, NIDM
15:15 – 15:30 TEA BREAK			
15:30 – 17:00	Session 17: Response Planning, Resource Mobilization and Responsibility Matrix for Emergency response	Power Point, Group Activity	Sh. Shekher Chaturvedi, NIDM

DAY 5 | 16 October 2026

Disaster Recovery and DM Plan Formulation,

Time	Topic	Method	Expert / Resource Person
09:30 – 10:00	Recapitulation of Day 4	Discussion	Participants & Facilitator
10:00 – 11:15	Session 18: Relief, Recovery & Reconstruction Measures	Power Point, Discussion	Prof. Amir Ali Khan/ Dr. Garima Aggarwal
11:15 – 11:30 TEA BREAK			
11:30 – 13:00	Session 19: Finalization of DM Plan - Mapping of Financial resources and stakeholders; - Road map for implementation of mitigation and preparedness plan - Monitoring and review of the DM Plan - Capacity Building Plan	Group Activity	Dr. Garima Aggarwal and Sh. Shreyash Dwivedi
13:00 – 14:00 LUNCH BREAK			
14:00 – 15:15	Session 20: Implementation of DM Plan	Discussion; Group Presentation; Post-assessment	Dr. Garima Aggarwal and Sh. Shreyash Dwivedi
15:15 – 15:30	Feedback and Evaluation of the Programme;	Feedback, Address	NIDM
15:30:16:00	Valedictory Session: Briefing to the chair, certificate distribution and Vote of Thanks		ED, NIDM/ JD, NIDM
16:00 TEA			